SPECIAL MEETING OF THE SONOMA CITY COUNCIL

Emergency Operations Center, 175 First Street West
Monday, April 23, 2018

4:00 p.m. Special Meeting
****
AGENDA

STUDY SESSION & CLOSED SESSION

Be Courteous - TURN OFF your cell phones and pagers while the meeting is in session.

NOTICE: Mayor Madolyn Agrimonti has called the City Council into a Special Meeting to discuss only the matters stated on the agenda listed below.

PUBLIC COMMENT AT SPECIAL MEETING: Members of the public shall have the opportunity to address the City Council concerning any item listed on the agenda during consideration of that item, when the Mayor opens public comment. No other items may be discussed at this special meeting.

Page

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ITEMS FOR DISCUSSION

3.1: Presentation, Discussion, and Possible Direction on State Propositions, Legislation and Proposed Initiative (City Manager)
Review and give staff direction.
Agenda Report - Legislation - Pdf

3.2: Presentation, Discussion and Possible Direction on the Creation of a Legislative Platform (City Manager)
RECOMMENDATION: Council discretion.
Agenda Report - Legislative Platform - Pdf

3.3: Presentation, Discussion, and Possible Direction on Implementing Action Minutes (City Manager)
RECOMMENDATION: Council discretion.
Agenda Report - Action Minutes - Pdf

4. CLOSED SESSION

4.1: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.
Significant exposure to litigation. Pursuant to Government Code §54956.9(b)

Cases: 1

4.2: CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Pursuant to Government Code 54956.9(a)

Case: Frances Larsen V. City of Sonoma and DOES 1 to 25
I do hereby certify that a copy of the foregoing agenda was posted on the City Hall bulletin board on Friday, April 20, 2018. Rebekah Barr, MMC, City Clerk/Executive Assistant.

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are normally available for public inspection the Wednesday before each regularly scheduled meeting at City Hall, located at No. 1 The Plaza, Sonoma CA. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the City Council regarding any item on this agenda after the agenda has been distributed will be made available for inspection at the City Clerk's office, No. 1 The Plaza, Sonoma CA during regular business hours.

If you challenge the action of the City Council in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on the agenda, or in written correspondence delivered to the City Clerk, at or prior to the public hearing.

APPOINTMENTS TO COMMITTEES: The Council may establish and make appointments to a Council committee (made up of two Council Members) with respect to any item appearing on this agenda.

CLOSED SESSION: If action is taken during a Closed Session meeting the Council will return to Open Session and report out immediately. However, if they are unable to do so due to time constraints, they will report out at the immediately following Regular Council Meeting under "REPORT ON CLOSED SESSION".

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (707) 933-2216. Notification 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
City of Sonoma

Agenda Item Summary

Meeting: Special City Council - Apr 23 2018

Department: Administration
Staff Contact: Cathy Capriola, City Manager

Agenda Item Title
Presentation, Discussion, and Possible Direction on State Propositions, Legislation and Proposed Initiative (City Manager)

Summary

The League of California Cities has asked cities across California to take a position on the following State proposition and proposed initiative. The City Manager would like to have the City Council’s thoughts and direction on the listed items. If the City Council wants to approve a resolution, staff would bring it back on the consent calendar at the next Council meeting. If the City Council wants to send a letter, direction could be given at the study session for a letter to be drafted under the Mayor’s signature on behalf of the City Council.

- **Tax Fairness, Transparency and Accountability Act of 2018 by the California Business Round Table** -- League of California Cities Recommendation – **OPPOSE** -- Adopt a Resolution or send letter.
  OVERVIEW -- The "Tax Fairness, Transparency and Accountability Act of 2018" or (AG# 17-0050 Amdt. #1), is currently under circulation for signatures and proposed for the November ballot. This initiative would drastically limit local revenue authority, while making comparatively minor modifications to state authority. For cities and other local agencies, it applies retroactively and may void any local measure approved by local voters on or after January 1, 2018, but prior to the effective date of this act, that does not comply with the provisions of the act,

- **Veterans and Affordable Housing Bond Act 2018** -- League of California Cities Recommendation – **SUPPORT** -- Adopt a Resolution or send letter.
  OVERVIEW -- a $4 billion bond measure which will be placed before the voters at the November 2018 general election, is intended to address the affordable housing crisis in California by providing funding to support multi-family housing, higher density housing near transit, infill infrastructure, farmworker housing, first-time homebuyer assistance, and home loans for veterans.

  OVERVIEW - Passed by the legislature on September 16, 2017, SB 5 – now known as Proposition 68 – was signed by the Governor to place a $4 billion bond on the June 2018 ballot that would fund parks, water, climate and environmental programs. If the voters approve Proposition 68, local governments would receive funding for local park improvements and will be eligible for grants to fund water, local parks, coastal and climate resiliency projects.
• Proposition 69 and Continued Support for SB 1 – the Road Repair and Accountability Act – League of California Cities Recommendation – SUPPORT -- Adopt a Resolution or send letter.

OVERVIEW -- Passed by the legislature on April 6, 2017, ACA 5(Frazier) – now known as Proposition 69 – was part of the agreement to secure passage of SB 1, the transportation funding proposal which is now law. Proposition 69 is a constitutional amendment measure, appearing on the June 2018 primary election ballot, which will provide for additional accountability for transportation funding by preventing the Legislature from diverting new transportation funding for non-transportation purposes.

Recommended Council Action

Review and give staff direction.

Alternative Actions

N/A

Financial Impact

N/A

Environmental Review

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Environmental Review

<table>
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<tr>
<th>Environment Impact Report</th>
<th>Exempt</th>
<th>Not Applicable</th>
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</thead>
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Attachments

1- CBRT Initiative - Summary
2- CBRT Partner Letter
3- CBRT Sample City Resolution
4- Contributions to Californians for Accountability and Transparency in Gov’t Spending since 1.1.18
1- SB-3-(Beall)-Veterans-and-Affordable-Housing-Bond-Act-of-2018-Description
2- AffordableHousingNow_Factsheet_Final
3- Sample Resolution Housing Bond FINAL 3 2 18
4- Sample Press Release for Cities that Pass Resolutions Housing Bond FINAL...
Prop. 68 Fact Sheet
Final Resolution-SB 5 Park Bond
SB-1 Overview
DRAFT Yes on Prop 69 Oppose SB 1 repeal Sample Local Gov Resolution

Alignment with Council Goals:

Not Applicable

Compliance with Climate Action 2020 Target Goals:
PROPOSED INITIATIVE

Tax Fairness, Transparency and Accountability Act of 2018
Sponsored by the California Business Roundtable (CBRT)

The League of California Cities generally does not take action on initiatives before they qualify for the ballot, however the League’s Board of Directors decided to engage early on this in an effort to educate members of the CBRT on the dire consequences this measure would impose on cities if this were to pass and to ask the CBRT to stop circulating this for signatures. If approved by the voters, this measure would severely restrict municipal finance authority going forward and is retroactive to January 1, 2018.

League’s request in **in opposing this measure with the following steps:**
1) Adopt a Resolution or send a letter Opposing the Tax Fairness, Transparency and Accountability Act of 2018.
2) Send city letters to the California Business Roundtable members that your city does business with or operates in your city expressing your concern over this proposed ballot measure.


List of CBRT Members: [http://www.cbrt.org/members/](http://www.cbrt.org/members/)

Attached to this email please find:

1. Sample letter
2. Sample resolution
3. List of donations CBRT has received since January 1, 2018 totaling over $3million

**Action Alert**

**OPPOSE**

**State Ballot Measure: Restricting Local Taxing Authority**

**Background:**

The “Tax Fairness, Transparency and Accountability Act of 2018” or [AG# 17-0050 Amdt. #1](http://www.cbrt.org/members/), is currently under circulation for signatures and may appear on the November 2018 ballot for the voters consideration. This initiative would drastically limit local revenue authority, while making comparatively minor modifications to state authority. For cities and other local agencies, it applies retroactively and may void any local measure approved by local voters on or after
January 1, 2018, but prior to the effective date of this act, that does not comply with the provisions of the act.

This initiative is sponsored by the California Business Roundtable, an organization that claims membership from some of the state’s largest companies including, Wells Fargo, Albertsons, KB Home, Blackstone Group, Chevron, Farmers Insurance, Granite Construction and others.

One paragraph among the three pages declares one of the purposes of the measure is to overturn “loopholes” created by Cannabis Coalition v. City of Upland (concern that voters could enact special taxes via initiative by majority vote); Chamber of Commerce v. Air Resources Board (a recent case lost by the Chamber which alleged that the state Cap and Trade Program was an illegal tax) and Schmeer v. Los Angeles (which held that a locally imposed-grocer retained bag fee was not a tax).

This measure, however, has much broader impacts than such fixes.

For more background on the Tax Fairness, Transparency and Accountability Act of 2018 you may view the title and summary and the LAO fiscal impact estimate.

Summary:

This initiative would drastically limit local revenue authority and for cities and other local agencies, it applies retroactively and may void any local measure approved by local voters on or after January 1, 2018, but prior to the effective date of this act, that does not comply with the provisions of the act, and:

Restricting Local Tax Authority:

a) Eliminates local authority to impose a tax for general purposes by majority vote and instead requires all local proposed tax increases subject to a two-thirds vote. This proposal also requires two-thirds approval of all members of the local legislative body before a tax can be placed on the ballot.

b) Requires a two-thirds vote to “extend” a tax to new territory, a new class of payor, or expanded base. For cities, this would limit all future annexations by requiring a separate two-thirds vote of the affected residents prior to applying any existing city tax. Other limitations may apply to a local interpretation that an existing local tax applies to a business or product.

c) Expands the definition of a tax to include payments voluntarily made in exchange for a benefit received, which may cover local franchise fees.

d) Prohibits any tax to be placed on the ballot unless it either specifically identifies by binding and enforceable limitation how it can be spent, with any change requiring
reapproval by the electorate, or states in a separate stand-alone segment of the ballot that the tax revenue is intended for “unrestricted revenue purposes.”

e) Requires tax measures to be consolidated with the regularly scheduled general election for members of the governing body, unless an emergency is declared by a unanimous vote of the governing body.

f) Expands the application of this act to include actions and “legal authority” that may be “enforced” or “implemented” by a local government.

g) Requires a tax imposed by initiative to also be subject to a two-thirds vote, to address concerns over the Upland decision.

h) Clarifies a levy, charge, or exaction retained by and payable to a non-governmental entity is a tax, if the local agency limits in any way the use of the proceeds, to address concerns over the Schmeer decision.

i) Exempts existing school bond (55% vote) construction authority from the application of the bill.

Restricting Local Fee Authority:
Restricts the ability of a local government to impose fees or charges, other than those subject to Prop. 218, by:

a) Prohibiting a fee or charge from being imposed, increased or extended unless approved by two-thirds vote of the legislative body.

b) Authorizing a referendum on decisions of a legislative body to impose, increase or extend a fee or charge triggered by petitions signed by 5% of affected voters.

c) Requiring a fee or charge proposed by initiative to be subject to a two-thirds vote of the electorate.

d) Narrows the legal threshold from “reasonable” to “actual” costs for fees applied to local services, permits, licenses, etc. Further, the measure authorizes new avenues to challenge “actual” costs by enabling a payor to also second-guess in court whether they are “reasonable.” Opens up further litigation and debate by replacing the existing standard that fees and charges bear a “fair and reasonable relationship to the payors burdens and benefits” with a more rigorous “proportional to the costs created by the payor” standard.

e) Increases the legal burden of proof for local agencies from “preponderance of evidence” (more likely than not) to “clear and convincing evidence” (high probability) to establish that a levy, charge or other exaction is: (1) not a tax, (2) the amount is no more than necessary to cover the actual costs, and (3) the revenue is not being used for other than its stated purpose.

Provisions Applicable to State Actions:

a) Requires a tax contained in a regulation adopted by a state agency must be approved by two-third vote of the Legislature (unless the Legislature adopted a state tax that
authorized the action of the state agency). This change is responsive to the recent Chamber of Commerce decision on cap and trade revenues.

b) Unlike the retroactive provisions that apply to local government, the application of this Act to the state is only prospective.

c) Requires a fee contained in a regulation adopted by a state agency to be approved by majority vote of the Legislature.

d) Imposes the same burden of proof changes applied to local governments.
March 21, 2018

RE: Proposed Ballot Measure: Tax Fairness, Transparency and Accountability Act of 2018

Dear XX XXXX:

There is a state ballot measure out on the streets for signature gathering sponsored by the California Business Roundtable, which would amend the State Constitution to change the rules for how the state and local governments can impose taxes, fees, and other charges. The ability for a city to raise any new revenues is a local control issue and not a decision that should be made by a special interest group in Sacramento.

The proposed state ballot measure would severely hurt the ability for the <<City of XXXX>> to continue to provide quality services by making it virtually impossible to raise revenue to address community needs, services and much needed infrastructure improvements. It will also have a dramatic impact on the business climate in our community as well as the quality of life of your employees.

As a business leader in our city, I was very surprised to see your company as being listed as a member of the California Business Roundtable. Maybe you are not fully aware, but what is being proposed will actually hurt the business environment and the communities where they are located at the local level.

<<City>> has always tried to be helpful to the business community and provide excellent services that improve the quality of life and foster a good climate for business. As a business leader in our community and a member of the California Business Roundtable, I would respectfully request that you place a phone call and ask the California Business Roundtable to stop circulating this measure and eliminate the provisions that are harmful to local government.

Cc: <<CITY>> City Council
   <<Regional Public Affairs Manager>>
SAMPLE RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF <<CITY>> OPPOSING THE TAX FAIRNESS, TRANSPARENCY AND ACCOUNTABILITY ACT OF 2018

WHEREAS, California’s cities, counties and special districts follow strict guidelines and existing state law regarding the establishment of reasonable fees and the required voter approval of all local taxes; and

WHEREAS, there is a signature-gathering campaign for a state ballot measure currently sponsored by the California Business Roundtable that would severely harm the ability of local governments to continue to provide quality services by imposing onerous roadblocks to raising local revenue to address community needs, services and infrastructure improvements; and

WHEREAS, it is important for local community members, in concert with their duly-elected officials—rather than a special interest group in Sacramento--to determine the services and funding levels appropriate for their own cities; and

WHEREAS, the proposed ballot measure would allow businesses to escape from their existing obligations to pay the full cost of services that they request and receive from local agencies and benefit from; and

WHEREAS, the proposed ballot measure would then shift the burden of these uncovered costs from business interests to local general funds supported by taxpayers, and thereby reduce general funds available to support police, fire, park, planning, and other community services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF <<CITY>> DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City of <<CITY>> hereby opposes the Tax Fairness, Transparency and Accountability Act of 2018 sponsored by the California Business Roundtable on the grounds that this measure would harm the ability of local communities to adequately fund services; and

SECTION 2. The City Manager is hereby directed to email a copy of this adopted resolution to the League of California Cities at cityletters@cacities.org

APPROVED AND ADOPTED by the Council on _____ __, 2018.
# Contributions to Californians for Accountability and Transparency in Gov't Spending since 1/1/18

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Total Contributions: $3,440,000.00
SB 3 (Beall) Veterans and Affordable Housing Bond Act of 2018.
Chapter 365, Statutes of 2017

This measure places a $4 billion general obligation bond on the November 2018 ballot to fund affordable housing programs and the veterans homeownership program (CalVet). If approved by voters, SB 3 would fund the following existing programs:

- **Multifamily Housing Program:** $1.5 billion, administered by HCD, to assist the new construction, rehabilitation and preservation of permanent and transitional rental housing for lower-income households through loans to local public entities and nonprofit and for-profit developers;
- **Transit-Oriented Development Implementation Program:** $150 million, administered by HCD, to provide low-interest loans for higher-density rental housing developments close to transit stations that include affordable units and as mortgage assistance for homeownership. Grants are also available to cities, counties and transit agencies for infrastructure improvements necessary for the development;
- **Infill Incentive Grant Program:** $300 million, administered by HCD, to promote infill housing developments by providing financial assistance for infill infrastructure that serves new construction and rehabilitates existing infrastructure to support greater housing density;
- **Joe Serna, Jr. Farmworker Housing Grant Fund:** $300 million, administered by HCD, to help finance the new construction, rehabilitation and acquisition of owner-occupied and rental housing units for agricultural workers;
- **Local Housing Trust Fund Matching Grant Program:** $300 million, administered by HCD, to help finance affordable housing by providing matching grants, dollar for dollar, to local housing trusts;
- **CalHome Program:** $300 million, administered by HCD, to help low- and very low-income households become or remain homeowners by providing grants to local public agencies and nonprofit developers to assist individual first-time homebuyers. It also provides direct loan forgiveness for development projects that include multiple ownership units and provides loans for property acquisition for mutual housing and cooperative developments;
- **Self-Help Housing Fund:** $150 million – Administered by HCD, this program assist low and moderate income families with grants to build their homes with their own labor; and
- **CalVet Home Loan Program:** $1 billion, administered by the California Department of Veterans Affairs, provides loans to eligible veterans at below-market interest rates with few or no down payment requirements.
WHO WE ARE

We are a broad coalition of affordable housing advocates, business leaders, labor, veterans and environmental groups working to bring affordable housing to California communities by passing the $4 billion Veterans and Affordable Housing Bond Act (SB 3) that will go before voters in November 2018.

WHAT THE BOND DOES FOR CALIFORNIA VETERANS, STRUGGLING FAMILIES AND PEOPLE WITH DISABILITIES

- Dedicates funding to help military veterans have a safe place to call home.
- Provides stable housing for struggling families, people experiencing homelessness and individuals with disabilities.
- Builds affordable homes for hardworking people like grocery clerks, nurse aides and teaching assistants. This helps people live in the communities where they work and serve, while still having money for basics like groceries, gas and child care.
- Tackles top priorities for Californians – building homes, creating jobs and boosting the economy. It’s expected to create 137,000 jobs and pump $23.4 billion into California’s economy.

WHY CALIFORNIANS NEED THIS AFFORDABLE HOUSING BOND NOW

- The housing crisis is crushing the 1 in 3 Californians who can’t afford their rents.
- Many people are spending more than 30% of their incomes and some as much as 50% of their incomes on housing.
- The growing gap between what Californians earn and the cost of rent has grown so wide that families are separated by excruciating commutes because they can’t afford to live in the cities where they work.
- We don’t have to look far to see the human devastation of the housing crisis. Homelessness and its harsh toll is taking hold in more Californians’ lives. California has the largest population of unsheltered veterans in the nation. Families pushed to the brink live in their cars or double and even triple up in overcrowded housing as they try to maintain their jobs and ensure their children go to school.

HOW YOU CAN JOIN OUR COALITION & SUPPORT THE BOND

- Help spread the word among family, friends, neighbors and colleagues that we all can do something about the housing crisis – Vote YES on the Veterans and Affordable Housing Bond Act this November.

CONTACT

David Koenig (DavidJKoenig@gmail.com) for information on how you and your organization can formally endorse the bond, participate in outreach opportunities and contribute to the campaign to build affordable housing in California.

Paid for by Affordable Housing Now, a coalition of Housing California, California Housing Consortium, State Building and Construction Trades Council of California and Silicon Valley Leadership Group. Committee ID# 1401697
Sample Resolution Veterans and Affordable Housing Bond Act 2018

WHEREAS, housing affordability is an urgent issue facing many communities in California, where a majority of renters (3 million households) pay more than 30 percent of their income toward rent and nearly one-third (over 1.5 million households) spend more than 50 percent of their income on rent; and

WHEREAS, the housing crisis is a contributing factor to homelessness in our communities; and

WHEREAS, California’s homeownership rates are at the lowest point since the 1940’s; and

WHEREAS, recent housing production levels are about half of pre-recession levels (roughly 200,000 per year) and are far short of the state’s projected housing need for 180,000 new homes per year; and

WHEREAS, the proceeds from the 2006 housing bond that helped create and preserve affordable apartments, urban infill infrastructure, and single-family homes have been expended; and

WHEREAS, even though federal funding for affordable housing comprises a significant portion of California’s resources to support affordable housing, federal spending has been on the decline in recent years; and

WHEREAS, between 2003 and 2015, Community Development Block Grant (CDBG) and HOME funds allocated to California by the U.S. Department of Housing and Urban Development (HUD) to produce affordable housing units have declined by 51 percent and 66 percent respectively; and

WHEREAS, last year the Legislature passed and Governor Brown signed SB 3 (Beall), which placed the $4 billion Veterans and Affordable Housing Bond Act on the November 6, 2018 general election ballot; and

WHEREAS, the Veterans and Affordable Housing Bond Act will provide funding to support multifamily housing, higher density housing near transit, infill infrastructure, farmworker housing, first-time home buyer assistance, and veteran home loans; and

THEREFORE BE IT RESOLVED that the City of [NAME] hereby supports the Veterans and Affordable Housing Bond Act on the November 6, 2018 ballot to infuse much needed funding to support important affordable housing projects and spur housing construction statewide; and

THEREFORE BE IT FURTHER RESOLVED that the City of [NAME] supports and can be listed as a member of the Affordable Housing Now coalition.

We direct staff to email a copy of this adopted resolution to the League of California Cities at cityletters@cacities.org

APPROVED AND ADOPTED by the Council on ____ __, 2018.
DATE

FOR IMMEDIATE RELEASE

City Contact: [City Contact], (XXX) XXX-XXXX

[City of NAME] Passes Resolution in Support of November 2018 Housing Bond

CITY NAME – The [City Name] City Council on [Date] passed a resolution to support the Veterans and Affordable Housing Bond that is slated for the November 2018 statewide ballot. The bond will generate $4 billion for affordable housing programs, infill infrastructure projects and the veterans’ homeownership program.

If approved by voters in November, the Veterans and Affordable Housing Bond will breathe new life into existing housing programs that have proven, over the years, to be effective. California cities are eager to access much needed affordable housing funding to jumpstart construction, create jobs, and boost California’s economy. It’s expected to create 137,000 jobs and pump $23.4 billion into California’s economy.

If the Housing Bond passes, money will be available to invest in much-needed affordable housing for very-low and low-income households, veterans and agricultural workers. Funds will be geared toward multi-family housing construction, development and rehabilitation, transit oriented development, infill development and other programs. In the [City Name], this new funding would support projects such as [Personalize with the types of affordable housing projects that have been constructed to give an example of how the funds would benefit the city. Add information on the possible grant funding categories the city would seek funding from as well]

QUOTE FROM CITY OFFICIAL ON WHY CITY PASSED RESOLUTION i.e. “The City of [Name] supports the Housing Bond because without new investment, it is impossible to build more affordable housing units in cities throughout California. Creating more affordable housing will have a direct impact on our residents and improve the quality of life for the people who live in our city,” said [Name].

The Legislature placed the bond on the ballot through the passage of SB 3 in 2017 as part of a 15 bill legislative package designed to generate funds for affordable housing construction and streamline the housing construction process. The Housing Bond will be given an official title and ballot number later this year and appears on the November 2018 ballot.

###
YES on the CALIFORNIA CLEAN WATER & SAFE PARKS ACT

In Uncertain Times, California Must Lead the Way.

OUR STATE is facing frequent and severe droughts, wildfires, the impacts of climate change, and a lack of support from the federal government to protect our water and natural areas. Now more than ever, California must take responsibility to protect our own unique natural resources and ensure every Californian has access to clean drinking water and safe places for kids to play.

THE CLEAN WATER AND SAFE PARKS ACT is a general obligation bond that invests $4 billion in the coming years to address some of California's most important water, park, and natural resource needs. The state legislature passed the California Clean Water & Parks Act (SB5) with bipartisan support, and it will appear on the June statewide ballot.

BROAD COALITION SUPPORT
The Act is supported by a broad, bipartisan coalition of conservation groups, local park advocates, water experts, and business organizations, that all care about the critical impact of water and parks on our health, economy, and California way of life.
ENSURING CLEAN DRINKING WATER. SECURING FUTURE WATER SUPPLIES.
The Act will help keep toxic pollutants out of our water supplies, clean up groundwater, and protect land around the rivers, lakes, and streams that are the sources of our drinking water.

PREPARING CALIFORNIA FOR THE NEXT DROUGHT. USING LOCAL WATER MORE EFFICIENTLY. The Act will help California deal with droughts and wildfires that could become more frequent and severe with climate change. It takes a smart, efficient approach to ensure clean, safe drinking water—capturing and recycling more water locally, and making local water systems more effective with proven cost-saving solutions.

CLEAN WATER FOR EVERY COMMUNITY. SAFE PARKS FOR EVERY CHILD. Today, there are underserved communities in California where families cannot turn on the tap and get safe water to drink. And many communities lack parks and safe places for kids to play and grow. The Act addresses these inequalities by cleaning up contaminated local water supplies and making important investments in neighborhood parks in underserved areas.

This June, Californians can help to ensure clean, safe drinking water and protect natural resources in uncertain times.

VOTE YES on the CALIFORNIA CLEAN WATER & SAFE PARKS ACT. PROTECTING WHAT MATTERS. PREPARING FOR THE FUTURE.
Sample Resolution: California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018

WHEREAS, the Legislature adopted and governor signed SB 5, a $4 Billion General Obligation Bond to be placed on the June 2018 ballot entitled the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018; and

WHEREAS, SB 5 represents the first legislatively authorized debt instrument for parks, resources and environmental improvements since 2002; and

WHEREAS, investments in California’s urban, suburban and rural park and resources-related landscapes promote the notion of community and provide health, environmental and aesthetic benefits; and

WHEREAS, California Outdoor economy is a $92 Billion economic driver, partly responsible for the continued health and growth of many of California’s local economies; and

WHEREAS, SB 5 contains $215 Million in Per Capita funding to assist all of California’s communities in underwriting priority park-related improvements; and

WHEREAS, an additional $40 Million shall be available in block grant awards for communities that self-tax for park related improvements; and

WHEREAS, SB 5 invests no less than $1 Billion in California’s most economically challenged communities, eradicating blight and promoting greater access to the outdoors and health-related pursuits; and

WHEREAS, SB 5 expends $200 Million on California’s State Park system, addressing a greater than $1 Billion backlog in deferred maintenance which will translate into greater tourism and visitorship opportunities in adjacent communities; and

WHEREAS, SB 5 invests $30 Million in trail network improvements promoting non-motorized recreational and commuter opportunities throughout the state; and

WHEREAS, SB 5 recognizing the importance of California’s rural spaces and invests $25 Million through a competitive grant program to prop-up and enhance rural park infrastructure; and

WHEREAS, SB 5 will provide $200,000 to the City of Sonoma annually should it prevail which the City could use for numerous park improvements; and,

WHEREAS, SB 5 expends hundreds of millions on other important investments in resource-related infrastructure including California’s rivers, coast, and other waterways, the state’s mountainous settings such as the Sierra and wildlife and fish-dependent habitats; and
WHEREAS, SB 5 invests heavily in combatting global warming through investments in urban greening projects, promoting healthy forests and carbon farming applications; and

WHEREAS, SB 5 underwrites investments in improving local water systems, promoting access to safe drinking water in some of California’s most economically challenged communities; and

WHEREAS, SB 5 commits to a robust investment in groundwater improvements and sustainability to diversify water sources and recharge groundwater tables; and

WHEREAS, SB 5 underwrites improvements in the state flood management systems, armoring against calamities that beset the state including Oroville and elsewhere.


THEREFORE BE IT FURTHER RESOLVED that the City of [NAME] supports and can be listed as a member of the Californians for Clean Water and Safe Park coalition.

We direct staff to email a copy of this adopted resolution to the League of California Cities at cityletters@cacities.org.

APPROVED AND ADOPTED by the City Council on ______ ___, 2018.
OVERVIEW
SB 1: Road Repair and Accountability Act of 2017 and Prop 69

City of Sonoma Transportation Funding:

- The funding from SB1 is very important for maintenance of the City’s transportation network. Projected FY2018-19 Revenues directly to meet City of Sonoma transportation needs:
  
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Gas Taxes (HUTA) without SB1:</td>
<td>$273,690</td>
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<tr>
<td>SB1 HUTA Loan Repayment:</td>
<td>$12,493</td>
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<tr>
<td>Total HUTA:</td>
<td>$286,183</td>
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<tr>
<td>New SB1 Gas Taxes:</td>
<td>$182,484</td>
</tr>
<tr>
<td>Total:</td>
<td>$468,667</td>
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</table>

- Funds from SB1 will be more than 40% of the City’s gas tax revenue for next fiscal year. These are the resources we need to maintain our pavements, provide matching funds for projects like the Chase St. Bridge Replacement and Fryer Creek Bicycle and Pedestrian Bridge, and to construct safety improvements recommended in the Systemic Safety Analysis Report to protect Sonoma’s citizens.

Local Streets and Roads Funding:

- SB 1 enables cities and counties to address significant maintenance, rehabilitation and safety needs on the local street and road system.

- SB 1 generates more than $5 billion annually for state and local transportation improvements. Cities and counties are slated to receive $1.5 billion annually at full implementation of SB 1 (in 2020).

- SB 1 provides funding for every community to rehabilitate, repair, and maintain local streets and roads, make critical, life-saving safety improvements, repair and replace aging bridges and culverts, reduce traffic congestion and increase mobility options including bicycle and pedestrian facilities. On top of that, Caltrans will receive $1.5 billion to repair freeways statewide.
  
  - For Fiscal Year 2018-19, the City of Sonoma plans to invest $182,484 of new gas taxes to apply a slurry seal street surface treatment for various street segments throughout the City. The specific locations will be determined soon. Slurry seals are cost-effective pavement maintenance. Successive years of collecting pavement condition data shows that it is far more economical to preserve roads than to delay repairs and reconstruct roads. National data indicate that every $1 spent on maintaining the pavement surface saves $5 on major rehabilitation that will be required if the maintenance activities are not conducted. The Metropolitan Transportation Commission has stated that preventive...
maintenance (such as pavement life-extending surface seals) are where the City will get the most from its money.

- In Sonoma, we expect to receive about $2 million over 10 years.

- SB 1 gives cities and counties **an opportunity to catch up** on years of unfunded maintenance needs that have plagued our roadways and cost drivers for years.
  - For example, pavement maintenance, replacing the structurally deficient bridge at Chase Street and Nathanson Creek, constructing a bicycle and pedestrian bridge over Fryer Creek, and constructing safety improvements for pedestrians, bicyclists and drivers.

- SB 1 funding allows cities and counties to **accelerate the delivery of projects** that have been in waiting for too long. Our goal is to maintain roads and address small problems immediately, so they don’t get worse and cost more to fix later.

- SB 1 includes **historic accountability and transparency measures**. Cities and counties publicly adopt project lists at the start of every fiscal year and provide year-end reporting on completed projects.

- **Other accountability provisions ensure** these funds go only for transportation purposes. The money cannot be diverted for non-transportation use.
  - In fact, voters will be asked to vote on Prop 69 in June 2018 to solidify the revenue protections into our state constitution.

**SB 1 Overall:**

- Californians currently pay $739 per year in additional vehicle repair costs because of the poor condition of our roads.

- **SB1 will generate more than $50 billion over the next decade**, split between state and local roads, highways, and transit systems.

- **SB 1 will result in nearly $183 billion in economic activity and driver benefits** throughout California.

- This is a game changer for our city. **We haven’t seen an investment in transportation like this in more than two decades.**
California’s roadways wear significantly due to high traffic, lots of heavy freight, weather, and aging, so our focus is on maintenance and rehabilitation of the existing system that will provide Californians with a transportation system that is safe, sustainable and efficient.

SB 1 includes competitive funding for congested road and highway segments and trade corridors and provide $100 million annually for the Active Transportation Program, which encourages active modes of transportation like biking and walking.

Investing in our infrastructure means safer roads for California drivers and tens of thousands of good paying jobs fixing our roads.

- SB 1 will create or support over 680,000 jobs in over 10 years, resulting in $33 billion in additional earnings over 10 years.

Total user benefits of SB 1 will average $3.8 billion per year in savings for California drivers, transit riders and businesses—an annual savings of nearly $300 per California household.

SB 1 will support the repair, repaving and reconstruction of over 84,000 lane miles on nearly 19,000 miles of roadway, including work on more than 18,300 lane miles of urban interstate, and 7,000 lane miles of rural interstate over 10 years to help ease traffic congestion.

Better roads mean safer roads, adding up to $584 million in additional safety benefits, including reduced costs from highway crashes, fatalities and property damage.

- According to the National Highway Traffic Safety Administration, poor roadways were a contributing factor in more than half of the 3,623 roadway fatalities on California roads in 2016.

Operating costs for drivers will decrease by an average of $818 million per year, or $8.2 billion over the next 10 years.

- Additional investment under SB 1 enables the replacement of an additional 556 state and local bridges resulting in 387 fewer structurally deficient or functionally obsolete bridges across the state.

Prop 69 Overall:

- Prop 69 is a June ballot measure that would prohibit the Legislature from diverting new transportation funds to ensure they can only be used for transportation projects.

- It would extend constitutional protections to the new revenues generated by SB 1 that aren’t currently protected to guarantee those funds can only be used for transportation improvement purposes.
• **Prop 69 will not raise taxes** and protects the transportation taxes and fees we are already paying through SB 1.

**Background on critical need for investment:**

- The 2016 California Statewide Local Streets and Roads Needs Assessment found that the condition of local streets and roads on average was “at risk” meaning that without an infusion of new funding, the infrastructure was on its way to failure.

- **California roads continue to rank in the top 10 worst in the country.** For too long we’ve underinvested in our transportation network and SB 1 helps ensure Californians are driving on safe roads.
  - [American Society of Civil Engineers 2016 report](#)
  - [Business Insider 2017 report](#)

- **Local streets and roads face a funding shortfall of $73 billion** to bring the system into a state of good repair. Caltrans also faces a $57 billion backlog in deferred maintenance.

- A total of **25% of California bridges show significant deterioration** and need to be repaired or replaced.

- For Local Streets and Roads alone, kicking the can down the road would have increased costs by another $20 billion in just another 10 years.
WHEREAS, California’s cities, counties and transportation agencies face a statewide backlog of over $130 billion in needed funds to make transportation infrastructure improvements; and

WHEREAS, “The Road Repair and Accountability Act” (SB 1 – Beall) passed by the Legislature and signed by the Governor last year will raise $5 billion annually in long-term, dedicated transportation funding to make road safety improvements, fill potholes and repair local streets, highways, bridges and overpasses, with the revenues split equally between state and local government projects; and

WHEREAS, SB 1 provides critically-needed funding in City/County [NAME] that will be used for:
  - (add in list of local projects); and

WHEREAS, SB 1 contains strong accountability provisions to streamline projects by cutting bureaucratic redundancies and red tape to ensure transportation funds are spent efficiently and effectively, while also establishing the independent office of Transportation Inspector General to perform audits, improve efficiency and increase transparency; and

WHEREAS, Proposition 69 on the June 2018 ballot would add additional accountability for taxpayers by preventing the State Legislature from diverting or raiding any new transportation revenues for non-transportation improvement purposes; and

WHEREAS, there is also a proposed ballot measure aimed for the November 2018 ballot (Attorney General #17-0033) that would repeal the new transportation revenues provided by SB 1 and make it more difficult to increase funding for state and local transportation improvements in the future; and

WHEREAS, this proposed November proposition would raid $### annually dedicated to City/County NAME, and halt critical investments in future transportation improvement projects in our community;

THEREFORE BE IT RESOLVED that the City/County of [NAME] hereby supports Proposition 69, the June 2018 constitutional amendment to prevent new transportation funds from being diverted for non-transportation purposes; and

THEREFORE BE IT RESOLVED that the City/County of [NAME] hereby opposes the proposed November ballot proposition (Attorney General #17-0033) that would repeal the new transportation funds and make it more difficult to raise state and local transportation funds in the future; and

THEREFORE BE IT FURTHER RESOLVED that the City/County of [NAME] supports and can be listed as a member of the Coalition to Protect Local Transportation Improvements, a diverse
coalition of local government, business, labor, transportation and other organizations throughout the state, in support of Proposition 69 and opposing the repeal of SB 1.

We direct staff to email a copy of this adopted resolution to Kyle Griffith of the Coalition to Protect Local Transportation Improvements campaign at kgriffith@bcfpublicaffairs.com.

APPROVED AND ADOPTED by the (Council or Board) on _____, 2018.
Agenda Item Summary

Meeting: Special City Council - Apr 23
2018

Department: Administration
Staff Contact: Cathy Capriola, City Manager

Agenda Item Title
Presentation, Discussion and Possible Direction on the Creation of a Legislative Platform

Summary

Many cities have a “legislative platform” that outlines the City’s overall values and interests. Every year the League’s Legislative Team and Regional Public Affairs Managers engage in lobbying efforts at the State capitol on bills that are of critical importance to cities. Often, the League will ask its members for support or opposition on bills of interest and cities need the ability to act quickly. As the Legislature increasingly acts through “gut and amend” legislation more cities are adding a Quick Response Protocol to their legislative platforms that authorize positions on fast moving bills that could damage the city.

Many cities have developed a legislative platform to help them take quick action on top priority bills. The League has compiled a list of some of the sample legislative platforms adopted by cities. The League encourages cities city to create a platform that will be helpful for your city to act on key legislation.

City staff has an interest in developing a streamlined approach to responding to legislation while also balancing Council input and recognizing that there is limited staff time available for monitoring and responding to legislation. Many cities have broad and robust legislative platforms. This is a preliminary conversation to introduce the Council to the idea of a legislative platform and ascertain interest. Attached are two samples from the cities of Belmont and Pacific Grove. If the Council is interested, an ad-hoc City Council sub-committee could be created to work on this over the next coming months.

Recommended Council Action
Council discretion.

Alternative Actions
N/A

Financial Impact
N/A

Environmental Review

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<th>Status</th>
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<tbody>
<tr>
<td>☐ Exempt</td>
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<tr>
<td>☐ Negative Declaration</td>
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<tr>
<td>☐ Environmental Impact Report</td>
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Not Applicable

Attachments
   Belmont Legislative Platform 2017
   Pacific Grove Legislative Platform 2017

Alignment with Council Goals:
   Not Applicable

Compliance with Climate Action 2020 Target Goals:
   N/A

CC:
   n/a
City of Belmont
STATE AND FEDERAL
LEGISLATIVE PLATFORM

Platform Overview
The Legislative Platform contains broad policy statements pertaining to a variety of issues that impact the City of Belmont. The Legislative Platform provides a policy framework for the City to respond to legislative issues important to the City in a timely manner, including correspondence from the Mayor or City Manager to the Legislature and/or Congress.

The City’s primary legislative focus includes protecting local government control, improving public safety, maintaining local government revenue, obtaining funding for environmental sustainability, transportation, recreational, technology and infrastructure improvements.

Legislative Issues

Local Control
The City values its ability and authority to exercise local control and to protect and enhance the quality of life for Belmont’s residents. Support Legislation that enhances local control of resources and that allows cities to address the needs of local constituents within a framework of regional cooperation. Encourage the use of federal and state incentives for local government action rather than mandates (funded or unfunded). Oppose preemption of local authority whether by state or federal legislation or ballot propositions. Support efforts to streamline regulations that simplify the job of running a city and oppose efforts that erode the city’s authority to control its own affairs.

Fiscal and Administrative Initiatives
Support fiscal sustainability and ‘best in class’ administrative initiatives to ensure the delivery of superlative city services. Monitor initiatives which seek changes in fiscal relationships at the local, state and federal level, and support legislation that guarantees ongoing revenue sources for local government.

Support opportunities that allow the City to compete for its fair share of regional, state and federal funding, and that maintain funding streams. Opportunities may include competitive grant and funding programs. Pursue funding opportunities for public facilities and services including capital improvement projects, public works projects, homeland security, library, parks and social service facilities.

Housing and Land Use
Support incentive-based housing legislation to encourage expanding affordable housing supply including development of fiscal tools and incentives to assist local governments in their efforts to encourage housing, finance the infrastructure to support housing, establish an ongoing state commitment to funding affordable housing, and fund and support affordable housing programs, including supportive housing programs and necessary infrastructure.

Resolution 2017-041
Support funding programs that promote the development and enhancement of safe, affordable, and accessible housing within the City for all economic segments of the population, including workforce housing.

Support reforms and improvements to housing element law to provide clear processes and flexibility to allow regional cooperation and establish realistic housing goals and performance standards.

Support legislation that provides incentives (tax benefits, grants, loans, credits for affordable units) to local agencies, private developers and non-profit groups in order to rehabilitate residential units and commercial properties.

Oppose state mandated attempts to usurp local discretion over matters relating to local housing and land use policies.

Advocate for recognition and use of inclusionary housing requirements as a condition of development and other tools in an effort to incorporate affordable housing into market rate development.

**Transportation**
Support state and federal legislation that enhances the safety of the City’s streets for automobile, bicycle and pedestrian traffic, including issues related to speed enforcement, traffic congestion reduction programs and regional transportation improvements. Support protection of dedicated transportation-related tax revenues and enhance the ability of local agencies to finance local transportation programs and facilities (e.g. Gas Tax, State bond funds).

**Environmental Sustainability**
Support cost-effective, sustainable and responsible environmental policy programs in the areas of energy efficiency, greenhouse gases, climate change, wastewater, solid waste removal and stormwater, among others. Support measures that expand markets for recyclable materials and maintain local authority and flexibility to regulate solid waste and recyclables. Oppose waste and resource recovery measures imposing state-mandated costs when there is no guarantee of local cost recovery or offsetting benefit.

**Community Services**
Support funding for ADA facility and park upgrades. Promote legislation that provides for increased services to or funding for youth and at-risk populations such as the frail elderly, homeless, disabled and other challenged populations.

**Infrastructure Maintenance and Rehabilitation**
Support legislation and policies that promote investing in the maintenance and rehabilitation of aging infrastructure (streets, stormwater, wastewater, parks and facilities). Support the lowering of the threshold for voter-approved capital financing and opportunities for innovative public financing.

Resolution 2017-041
Utilities
Support efforts that maintain the ability to retain existing fees on telecommunications services and for public, educational and governmental channels. Oppose efforts to restrict the authority of cities to zone and plan for the deployment of telecommunications infrastructure. Support the ability of cities to maintain and manage the public right-of-way and receive compensation for its use.

Support California PUC efforts to require enhanced, more effective and timely notification for planned and unplanned repairs resulting in power outages to customers. Monitor California PUC regulatory system for impacts to overall safety, health, and quality of life of the residents of Belmont.

Public Safety
Support legislative efforts to improve local law enforcement, fire suppression and prevention, hazardous materials mitigation, rescue, emergency medical services, and disaster preparedness. Support legislative efforts to grant state and federal funding to supplement local law enforcement to increase staffing, equipment and capital improvements to maintain public safety.
To: Honorable Mayor and Members of the City Council

From: Bill Kampe, Mayor
       Rudy Fischer, Council Member

Meeting Date: July 19, 2017

Subject: City Council State and Federal Legislative Platform

CEQA:
This action does not constitute a “project” as defined by the
California Environmental Quality Act (CEQA) guidelines section
15378.

RECOMMENDATION
Adopt the City Council State and Federal Legislative Platform and authorize the Mayor, Mayor
Pro Tem, City Manager, and City Attorney to support the legislative goals of the City Council.

DISCUSSION
State and Federal legislation often has an impact on local government. The City Council,
through its Goals, the adopted General Plan, the proposed Local Coastal Plan, and other policy
related documents, has outlined policy. To ensure proposed State and/or Federal legislation does
not have a negative impact on outlined policies, or to support proposed State and/or Federal
legislation that furthers the City’s interests, a legislative platform would be useful.

Earlier this year the City Council appointed Mayor Kampe and Council Member Fischer to serve
on a subcommittee, working with the City Manager, to draft a proposed City Council State and
Federal Legislative Platform. It was suggested that the proposed platform contain categories that
align with other City Council policy documents, such as the City Council’s Goals.

Accordingly, it is proposed that the City Council State and Federal Legislative Platform support
and promote the following priorities:

1. Local Control: Preserving the City’s Charter City status, and ability to self-govern.
2. Fiscal Sustainability: Promoting sound financial decisions and policies at the City, County,
   and State levels of government.
3. Housing: Encouraging the development of housing policies while protecting property rights.
4. **Infrastructure**: Supporting and encouraging existing infrastructure maintenance and new infrastructure development in the City, County, and State.

5. **Public Safety**: Promoting public safety by encouraging regional cooperation on fire and police issues.

6. **Transportation**: Supporting a coordinated, regional approach to transportation and parking issues.

7. **Water**: Continuing work with other Cities, the County, and the State in developing sustainable and responsible solutions to the Monterey Peninsula’s water needs.

8. **Environmental Stewardship**: Supporting and promoting actions to assist with responsible and cost-effective coastal, forest, and ocean/bay protections.

Actions to support the aforementioned priorities may include, but are not limited to, the following:

**Local Control:**

- Oppose proposed legislation with the potential to erode local control or to restrict local authority or decision-making
- Protect the City of Pacific Grove’s Charter City status
- Oppose unfunded State or Federal mandates
- Oppose legislation mandating “one-size-fits-all” rules and regulations that impinge on the City’s flexibility in managing local affairs and development
- Oppose legislation that diminishes decision-making authority over land use decisions or zoning
- Oppose State or Federal efforts to further erode local government authority regarding the location of cellular towers or transmission sites.
- Support California Environmental Quality Act (CEQA) legislative reform initiatives that eliminate redundant, costly and cumbersome mandates and restrictions
- Support legislation that increases financial assistance to Cities to provide local library programs and literacy services

**Fiscal Sustainability:**

- Prevent unexpected diversion of local funds by the State or Federal government – or major changes – that erode the ability of a City to plan and budget for short-and-long term service needs
- Seek to attract and retain local and regional employment opportunities
- Work with other regional and State leaders to resist BRAC closure recommendations for local military facilities
- Support legislation which updates the tax structure to enhance local government revenues that have declined due to the expansion of e-commerce and other societal changes
- Oppose legislation that reduces or eliminates payments to Cities for use of property and rights-of-way for telecommunications
- Support state legislation or legal cases that encourage responsible long-term fiscal practices
- Support legislation that provides reasonable, sustainable, and secure public pensions and other post-retirement benefits to ensure responsive and affordable public services

**Housing:**
- Encourage the development of responsible housing policies that allow for the protection of property rights
- Support legislation regarding land use patterns that maintain safe residential neighborhoods, bolster economic prosperity, preserve open space, and enhance overall quality of life
- Encourage reasonable building, housing, and real estate regulations for the development of affordable housing that protects the rights of property owners
- Support creating and preserving financing tools and other policies to expand affordable housing for tenant affordability and stability

**Infrastructure:**
- Dedicate the proper amount of resources to maintain and improve the City’s infrastructure.
- Support State and Federal legislation that provides additional funding for local infrastructure, transportation, housing, and other critical needs.
- Support legislation that promotes and funds disaster preparedness and recovery efforts including staff, resident and business owner- training

**Public Safety:**
- Encourage regional cooperation on fire and police issues
- Expand efforts for the use of public safety technology to improve disaster preparedness, ensuring staff and community emergency readiness
- Support legislation and grants which fund police and fire equipment upgrades, training, and capital improvements

**Transportation:**
- Support a coordinated regional approach to transportation and parking issues
- Support legislation that enhances the ability of local Cities and agencies to finance local transportation programs and facilities
- Protect existing State and local shared revenues, including Measure X for local “self-help” transportation funding, and AB/SB1 gasoline tax funding for local and regional transportation and infrastructure projects
- Work to ensure continued prioritization of the Highway 68 corridor project
- Support developing long-term transportation funding reforms that strengthen our State’s infrastructure and provides our economy with the support it needs to thrive

**Water:**
- Work with other Cities, the County, the State, and the Federal Government in developing sustainable and responsible solutions to the Monterey Peninsula’s water needs
- Support legislation that encourages and provides incentives for water conservation and expands the production and use of recycled water
• Support flood control and storm water management legislation - including new funding methods
• Support legislation that expands financing options for storm water collection and clean-up
• Support legislation that allows direct and indirect potable water reuse

Environmental Stewardship:
• Support the protection of local coastal resources, while providing access to the public while defending the rights of our City’s property owners to manage their coastal property in a responsible manner
• Support legislation that will reduce the presence of toxic chemicals, pesticides, and herbicides in the local environment while allowing for responsible parkway, trail and landscaping maintenance practices
• Support the City’s Local Coastal Plan efforts by supporting legislation that allows for the maintenance and improvement of coastal pathways, parking lots, and ocean observation spots
• Work with our legislators to seek funding for forest and wildlife protections

OPTIONS
1. Take no action.
2. Provide alternative direction to staff.

FISCAL IMPACT
There is no fiscal impact to adopting the City Council State and Federal Legislative Platform.

GOAL ALIGNMENT
Operational Excellence

RESPECTFULLY SUBMITTED

Bill Kampe
Mayor

Rudy Fischer
Council Member
REVIEWED BY:

Ben Harvey
City Manager
**City of Sonoma**

**Agenda Item Summary**

**Meeting:** Special City Council - Apr 23 2018

<table>
<thead>
<tr>
<th>Department</th>
<th>Staff Contact</th>
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<tbody>
<tr>
<td>Administration</td>
<td>Cathy Capriola, City Manager</td>
</tr>
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**Agenda Item Title**

Presentation, Discussion, and Possible Direction on Implementing Action Minutes

**Summary**

Minutes outline that the procedures for decision-making were followed and document the actions of the City Council. Minutes must be prepared in a manner consistent with the intent of the Government Code. The primary reason for minutes is to memorialize decisions made by the legislative body.

There are three general types of minutes – verbatim, summary and action. In 1993, the City Council approved “action only” minutes, however, this action was changed subsequently. The City of Sonoma currently prepares summary minutes. The preparation of summary minutes is a time intensive effort. The preparation of action minutes can be completed quickly primarily while the meeting is in process.

With the advent of video technology, many cities have moved to action minutes since the video is available for reference which allows the public to hear the actual comments and discussion. This past year, the City of Sonoma implemented its new Civic Web Portal which places all video of City Council meetings in an easily accessible location 24/7.

Staff would like the Council to discuss moving to action minutes in order to transition to minutes that are efficient, succinct, cost-effective for staff to prepare, and more appropriately aligned with the intent of the Government Code.

**Recommended Council Action**

Council discretion.

**Alternative Actions**

N/A

**Financial Impact**

N/A

**Environmental Review**

- [ ] Environmental Impact Report
- [ ] Negative Declaration
- [x] Exempt
- [ ] Not Applicable

**Status**

- [ ] Approved/Certified
- [ ] No Action Required
- [ ] Action Requested
Attachments
  CC Resolution 71-93 Action Minutes

Alignment with Council Goals:
  Not Applicable

Compliance with Climate Action 2020 Target Goals:
  N/A

CC:
  n/a
CITY OF SONOMA

RESOLUTION 71-93

ADOPTING A POLICY REGARDING THE TAKING OF MINUTES OF THE CITY COUNCIL AND ALL CITY COMMISSIONS

WHEREAS, the preparation of the minutes of the City Council and the Commissions of the City of Sonoma has become an increasingly costly and time-consuming process; and,

WHEREAS, "action only" minutes would significantly reduce the time spent on the preparation of minutes; and,

WHEREAS, the proceedings of the City Council, Planning Commission and Mobilehome Park Rental Review Board, the bodies which often require a more complete record of their respective actions, are currently recorded on tape and those tapes could be preserved and stored for a specified period of time.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby adopts the following policy related to the preparation of minutes for the City Council, all Commissions of the City of Sonoma, and the Mobilehome Park Rental Review Board:

1. All City Council, Commission and Board minutes shall be action only minutes consisting of the following elements:
   a.) the agenda number and title of the item under consideration, together with the verbatim text of any oral motion or resolution made;
   b.) the names and addresses of any and all speakers on the particular item;
   c.) the name of the Council members or Commissioners making the motion and seconding the motion on the particular item;
   d.) the result of the vote on the particular item.

However, at the request of the City Council, City Manager, City Attorney, or motion of a Commission or Board, the minutes pertaining to a particular item may be required to be more specific.

2. The City Council, Planning Commission and Mobilehome Park Rental Review Board meetings shall be recorded on tape and those recordings shall be retained in their entirety for a period of three (3) years from the date of the meeting, after which time they may be disposed of by the City Clerk.

3. The City Clerk shall provide any member of the public, upon request, with a place at City Hall and the necessary equipment to review any tape on file during the City's regular business hours. The City Council may establish a per
hour fee to be charged to anyone requesting a transcription of the minutes of a particular City Council or Planning Commission item recorded on tape.

4. The action minutes of the City Council, Commissions and Board shall be the official minutes of those bodies in accordance with Section 40801 of the California Government Code.

The foregoing resolution was adopted this 6th day of October, 1993 by the following roll call vote:

AYES: (4) Ctm. Cermak, Ramponi, Riboni, Mayor Carter

NOES: (0) None

ABSENT: (1) Ctm. Cannard

ABSTAINING: (0) None

I hereby certify that the foregoing resolution was duly and regularly passed by the City Council of the City of Sonoma at a regular meeting thereon held October 6, 1993.

CITY CLERK